

Hoover Performing Arts Boosters
Minutes of the Meeting
Wednesday, 6:00 p.m., November 16, 2016

Kat reviewed minutes from October 12, 2016 meeting. Minutes were unanimously approved.

▪ **Treasurer's Report:**

- Gina reported that she has filed an extension on taxes and has hired an accountant to complete them. Due to large earnings last year, taxes became way more complicated and the Board approved a CPA. Cost is \$500.00, which seems to be a very fair price compared to much higher quotes Gina was receiving.
- Monika asked at what income level we hit the next tax bracket in which more complicated filings occur. Gina looked into it after meeting adjourned and reported back that the maximum gross receipts for filing a 199n postcard for federal taxes is \$25K.

▪ **Upcoming Events:**

○ **Fall Play, Thursday & Friday, November 17 & 18th, 2016**

Monika checked latest SUG and we are in good shape with volunteers/baked goods for both nights. We are short 1 slot, but will have enough Booster staff to cover.

Kat will pick up flowers (18-24). It is a fairly small cast so there should be enough for both nights.

○ **See's Candy Drive**

Kat made up all the order packets and will distribute them to teachers. Drop dead due date to get the orders back is Dec. 5th (but we are shooting for the 1st to get more lead time). The goal is to get our order in early so See's can do a quick turn around. Once the orders come in (approx. Dec. 5th) Kat will coordinate a group to help pick up the stock at See's and meet in the Media Center to sort and organize orders. Kari suggested we borrow the big carts to help transport from cars.

Also, Kat suggested we order extra ~\$7.00 "Polar Bear" boxes to sell at the December concerts.

See's donations are by check only. This fundraiser is to earn funds for DC Trip and general funds for Boosters.

○ **Hoover Holiday Lights, Wednesday, November 30, 2016**

Ms. Stults has flyers all ready to send out. She will also be sending electronic copies to Donna and Kari to distribute on social media. This event is open to the public, so we should post everywhere, including Nextdoor, etc. Monika suggested extra signage, possibly lighting to help draw attention to people passing by.

Items being sold:

- CJSF – hot chocolate

- Boosters – pizza, PA shirts
- PTSA – cookies/dessert
- PA shirts

All advanced groups will be performing. Chamber Orchestra, Symphonic Band, Advanced Drama, Women’s Choir and Dance.

Ms. Stults is trying to figure out layout, hope to move large conference table to make room for a stage. We will set up tables inside for vendors and different stations.

○ **Winter Concerts**

Dec. 8th at 6pm - Mariachi (moved from Dec. 7th) - Gym

Dec. 13th at 5pm & 7pm – Dance – Little Theatre

Dec. 14th at 7pm – Band – Gym

Dec. 15th at 7pm – Choir – Gym

Dec. 20th at 7pm – Orchestra - Gym

Monika will set up SUG for all these events. Also, suggested more fun name, maybe “Winter Wonderland Concerts”.

Also, we have leftover Christmas Theme Basket that we can use to sell raffle tickets at the Winter Concert. Suggestion was to sell tickets for \$1.00 each, then select winner at the end of the week.

○ **Goodwill Donation Drive Fundraiser**

Kat suggested we do a “door knob circular”. Will bring in a sample so we can get started before next meeting in January.

▪ Other

- Sweetheart Cabaret. Kat suggested that we come up with some cute heart inspired items for silent auction and/or raffle for this event.

- The next Boosters meeting will be held on Wednesday, January 18th, 2017 at 6:00 p.m.

There being no further business to discuss, the meeting was adjourned at 6:56 p.m.