

Hoover Performing Arts Boosters
Minutes of the Meeting
Wednesday, 6:00 p.m., March 22, 2017

- Treasurer's Report:
 - Gina asked that we please do not use staples on money. ☺
 - Sandy brought up the process for distributing reimbursement money to teachers. Although a guideline was put in place by Boosters in previous meeting, it is still very important that it be clear and the written procedure be added to Boosters Binder for next year's board. We need to be sure that everyone is aware of the bylaws. Sandy also suggested that board meet separately to possibly create a form that will help insure teachers can easily submit their requests. Detailed instructions should then be distributed to teachers via e-mail and hardcopy.
 - Next year, Boosters should request that teachers submit a basic estimate of their expenses for the year so we have a general idea of what to expect from each department.
 - Ms. Jordan asked and got confirmation that it is acceptable for her to order pizza for her drama students to eat at performances, and she can be reimbursed from Boosters.

- Booster Recruiting:
 - Kat brought up that we need to put together a new Board for next year. Teachers should start asking parents if they are interested. Kari will post something on Facebook and perhaps do a flyer. Also, general announcements should be made at all of our upcoming performances and functions, including getting word out at Trace. Kristy said she will mention it to Warburton and Boston (at Trace), and is happy to help with recruiting efforts. Mr. McCloskey said that it ultimately is the responsibility of school staff to find replacements. He will lean on teachers to help, as well as send out recruitment notices with focus on incoming 6th grade parents.

- Completed Events:
 - Dance Evolution's Second Competition, Feb. 18, 2017
 - Choir Concert - March 2, 2017 at 7pm
 - Orchestra Concert at Trianon – March 15, 2017 at 7pm (72 N. 5th Street)
 - Solo Choir Concert – March 17, 2017 at 7pm

- Upcoming Fundraisers:
 - **Sees Easter Candy Drive**
Kat has distributed packets. Deadline is March 30th in order to get candy back and distributed by Monday, April 7th (last day before Spring Break). We will offer a prize as an incentive for highest seller.

- Upcoming Events:
 - **Disneyland Trip for Dance and Drama – March 24 & 26, 2017 at 7pm**

Jennifer has organized and packaged up goodie bags (snacks/water) for everyone on the bus. Extra waters are also available for each day and return bus ride.
 - **Drama Spring Play – March 30 & 31, 2017 at 7pm**

Ms. Jordan will be hanging up banner this week. Volunteer sheets were turned in to Monika to update SUG. Parents have been donating tons of water and snacks for rehearsals and performances.
 - **March 27 – Orchestra, The Mission at Santa Clara University**
 - **April 29 – Arts on the Green, Our Spring Open House**
 - All advanced groups will be performing. Boosters is welcome to set up a table. Monica will look into vending machines such as cotton candy or something along that line.
 - The plan this year is to try to keep everything more consolidated near cafeteria.
 - **May 13 – Orchestra Competition at Six Flags, Vallejo**
 - **May 18-21 – Disneyland for Band and Choir**
 - Ms. Arribere asked about ordering t-shirts for upcoming Disneyland trip. Choir and Band are going to use their money from Sweetheart Cabaret to get shirts made. Kat said she will get a quote and get back to her.
 - **May 23 – Dance Performance – May 23, Hoover Theatre, , 5pm and 7pm**
 - **May 24 – Band Concert – Hoover Gym at 7pm**
 - **May 31 – Choir Concert – Hoover Gym at 7pm**
 - **June 1 – Orchestra Concert – Hoover Gym at 7pm**

- Other:
 - PTSA would like to suggest a Booster Liaison attend the PTSA meetings (and visa versa). The idea is to keep up on what is going on each each group and report back. Kat suggested we could take turns so not one person has to attend each month.

There being no further business to discuss, the meeting was adjourned at 6:50 p.m.