

**Hoover Performing Arts Boosters
Minutes of the Meeting
Wednesday, 6:00 p.m., October 19, 2016**

Kat reviewed minutes from September 21, 2016 meeting. Minutes were unanimously approved.

▪ Upcoming Events:

○ **Choir Concert, Thursday, October 20, 2016 at 7:00 p.m.**

Monika updated that SignUpGenius (SUG) indicated there was not enough help for the event. She would push another SUG notification.

Square will be installed on one of the attending Board members phone so it could be used for the event. It was discussed what types of credit cards could be used with Square (Visa, MasterCard, AmEx, Discovery). Personal checks will no longer be accepted for events. Personal checks will only be allowed for fundraisers.

The question came up should we sell flowers at the concert and how many should be purchased. It was agreed that a bunch of 18 roses would be purchased for sale at the concert. It was suggested that the roses should be sold at the ticket table.

There will be a bake sale at the concert.

Costumes are all set and ready to go. Kat announced that we now have rolling Z racks for the costumes to hang on. Two can fit in the closet. However, because kids use the closet as changing rooms a rack or racks will need to be rolled out of the closet. The old racks are being fixed up and will be used for lighter weight items.

A jar will be set up on the ticket table for donations towards the new racks.

○ **Drama Play entitled *Murder at the Malt Shop*, Thursday, November 17, 2016 and Friday, November 18, 2016.**

Monika will send out SUG for this event on Nov. 1st.

○ **Hoover Holiday Lights, Wednesday, November 30, 2016**

PTSA agreed to donate extra funds to Performing Arts for the purchase of donations, etc. \$250 will be donated.

▪ SignUpGenius (SUG) – Discussions by Monika

- Currently we have the Basic Plan which allows 1,000 invite notifications to be sent out per month. This plan does not allow for a second notification push for our events. Monika presented information and requested a vote to change our Plan to Pro Silver. Pro Silver is \$9.99 per month, allows 5,000 invite notifications per month, syncs entire SUG to Calendar, and many additional features.

Gina motioned to vote on changing our plan from Basic to Pro Silver. It was unanimously approved to change plans.

- **Purchase of Tablecloths / Tiered Platters / Cake Stands – Discussions by Kat**

We are in need of tiered platters, cake stands and additional tablecloths for our events. A motion was brought to spend \$100 to purchase additional items. It was unanimously approved to spend \$100. Kristy offered to donate a 3-tier cake stand and may have other items as well.

Monika said she would like a large bin to keep all the new gear in, and would like to keep it on campus.

Kat also discussed that the items could be stored in a cabinet on campus. There is a cabinet however the key is lost. Linda said she will call a locksmith. Sandra said in the past when using an onsite cabinet that was located in the main building we found it difficult to find someone with a key to let us in. We were not allowed to have a key ourselves. Therefore, this would not be efficient. Kat said there is a small kitchen room in the Gym that we have stored items in the past. This would be good area to store items as it is conveniently located. Sarah Stults said that it should not be a problem to use the small kitchen area.

- **Goodwill Donation Drive Fundraiser**

It was decided to calendar the Goodwill Donation Drive Fundraiser for Sunday, January 29, 2017 from 8:00 a.m. to 3:00 p.m. One Board member is required to be present at all times. We will need additional people and high school students to help unload vehicles and load truck. For each truck filled we would make \$1,850. Posters will be distributed and posted around the neighborhood for this event.

Items Goodwill will ***not*** accept are as follows (information taken from Goodwill website):

CRT and DLP TVs, or rear-projection flat screen HDTVs

Cribs

No household chemical products such as pesticides, paint, paint thinner, drain cleaner, oven cleaner, aerosols and other environmentally-unfriendly waste products.

No automotive hazardous waste such as tires, lead acid batteries, additives, gasoline, oils, antifreeze, etc.

No large appliances such as refrigerators, freezers, stoves/ovens, washers/dryers, air conditioners, dehumidifiers, furnaces, microwaves, trash compactors, water heaters, large console stereos, freon-based appliances, etc.

No personal care items such as shampoo, conditioner, nail polish remover, shaving cream, hairsprays, shavers, curling irons

No fragrance items

No mattresses/box springs, including waterbed mattresses and waterbed frames

No carpet or carpet padding

No plumbing fixtures or building materials

No traditional recyclables such as glass, newsprint, office paper, cardboard, plastics, magazines, junk mail, etc.

No weapons such as guns, bows and arrows, ammunition, hunting knives, etc.

No cribs, car seats, walkers or other products that do not meet the current safety standards of the [US Consumer Product Safety Commission](#), including recalled items.

- Gina inquired about which entity was used on the W-9 for the Goodwill event, the school or Boosters. Monika said that the school entity was used as requested by Goodwill. Gina asked if Goodwill was aware that the check would be written from the Booster account and not the school. And in doing so it should be Boosters on the W-9.

- See's Candy Fundraiser

Another See's Candy Fundraiser will happen later in the year and be used to cover the 8th Grade Washington D.C. trip. There will be 1 pound boxes of Nuts & Chews. Also the Bear Boxes last year were a hot item. The money goes into Boosters general fund.

- The next Boosters meeting will be held on Wednesday, November 16, 2016 at 6:00 p.m. The PTSA meeting will be held the same night starting at 7:00 p.m.
- Ms. Garfinkel asked if there would be a Talent Show this year. Sarah Stults said there will be a Staff Talent Show in April 2017. ASB sponsors this event. It was suggested having a Teacher / Student Talent Show. However, the Teachers said they will keep separate because students will need time to practice before the event. Whereas, teachers do not need the time for practicing.

- Suggestions for New Events

- Spaghetti Dinner. A spaghetti dinner was done last year and was a big hit. The only complaint that came about afterwards was the cost per ticket. People felt that it was too expensive.
- Sweetheart Cabaret. A sweetheart cabaret was a very successful event some years ago. It was suggested to doing this event sometime during January or February 2017. A motion was brought to have the Sweetheart Cabaret on Saturday, February 10, 2017. It was unanimously approved to hold a Sweetheart Cabaret.

We should look into seeing who might have connections to bakeries, coffee houses, etc. to possibly donate for this event. Gina mentioned that they have had better luck getting donations from Peet's vs. Starbucks.

There being no further business to discuss, the meeting was adjourned at 6:50 p.m.